**Research Development Checklist for PGR Supervisors, 2024-25**

This Checklist is intended to act as a resource to support you in your role as a Postgraduate Research (PGR) Supervisor and to help you to keep your PGR’s Research Development Plan on track. It is designed to highlight key milestones and opportunities enable you to guide your PGR successfully through the five themes of the Researcher Development Roadmap - to help them to Progress, Reflect, Thrive, Advance & Grow at every stage of their PGR programme

|  |  |  |
| --- | --- | --- |
| **Have you...?** | **Target Date for completion** | **Who can guide & support me?** |
| Familiarised yourself with the PGR Development Hub and the PGR Development Brochure |  | * [PGR Development Hub - Researcher Hub - University of Liverpool](https://www.liverpool.ac.uk/researcher/pgr-development/) |
| Ensured you are connected with the PGR Supervisors Network on Canvas  *On this site you will find a wide range of training and support for developing your practice as a PGR supervisor. These resources are designed to make you reflect on your current practice as a supervisor, to help you make deliberate choices in how you approach your supervisory practice, and to underpin your practice with scholarly evidence.*  *On the Canvas site, you can access compulsory online training modules for new supervisors and internal examiners, as well as a wide range of further developmental support. You will also find information about our upcoming PGR Supervisors Network seminars.* |  | * To self-enrol on this Canvas site, please go to: [**https://liverpool.instructure.com/enroll/ETMCC4**](https://liverpool.instructure.com/enroll/ETMCC4) * Full information about support for PGR Supervisors and development opportunities open to you is available here: [PGR Supervisor Development - Academic Development - University of Liverpool](https://www.liverpool.ac.uk/eddev/supervisors/) |
| Accessed the Vitae Researcher Development Framework (RDF) to identify the key skills and domains to target.    *PGRs also have access to LinkedIn Learning (formerly known as Lynda.com, this is a leading online learning platform that helps anyone to learn business, software, technology, and creative skills to achieve personal and professional goals), see link in far column.* |  | * [Researcher Development Framework (RDF) - Researcher Hub - University of Liverpool](https://www.liverpool.ac.uk/researcher/pgr-development/rdf/) * <https://www.liverpool.ac.uk/researcher/development/online/vitae/> |
| Liaised with your PGR to complete their Development Needs Analysis (DNA) together |  | * You can access this via the PGR Development space on Canvas and it will be sent to PGRs by their faculty. |
| Made sure they know how to access the PGR Development module on canvas to gain access to relevant development modules |  | * All PGRs are automatically enrolled on registration, or they can self-enrol using [**this link**](https://canvas.liverpool.ac.uk/enroll/NKL8MY). |
| Directed your PGR to browse, identify and book a place at any relevant sessions with The Academy’s PGR Development Team |  | * [PGR Development Hub - Researcher Hub - University of Liverpool](https://www.liverpool.ac.uk/researcher/pgr-development/) |
| Promoted participation in the PGR Development Network (PGRDevNet)    *The PGRDevNet weekly e-bulletin is sent out on a Friday and includes a Zoom link to the virtual coffee events that take place on 3rd Thursday of every month* |  | * [PGR Development Network - Researcher Hub - University of Liverpool](https://www.liverpool.ac.uk/researcher/pgr-development-network/) * [pgrdevnet@liverpool.ac.uk](mailto:pgrdevnet@liverpool.ac.uk) |
| Encouraged your PGR to participate in the PGR-Postdoc Buddy Scheme |  | * [Buddy Scheme - Researcher Hub - University of Liverpool](https://www.liverpool.ac.uk/researcher/pgr-development-network/pgr-rsa-buddy-scheme/) |
| Encouraged your PGR to participate in or supported their peers in the Three Minute Thesis Competition |  | * [Three Minute Thesis - Researcher Hub - University of Liverpool](https://www.liverpool.ac.uk/researcher/pgr-development/3mt/) |
| Followed PGR Development and the PGR DevNet on social media    *An easy way to keep up to date with upcoming events, changes in process and to celebrate your own and one another’s success. Details of accounts to follow are in the end column.* |  | * Follow us on X via @LivResearcher and @UoLPGRDevNet |