

SOCIO-LEGAL STUDIES ANNUAL CONFERENCE 2025

SLSA
Socio-Legal Studies Association

University of Liverpool
15th – 17th April 2025

Exhibitor Information Pack



www.liverpool.ac.uk/law/slsa-2025/

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Venue: University of Liverpool Campus

The SLSA 2025 annual conference is hosted on the University of Liverpool campus. The conference will take place 15th – 17th April 2025. Most academic sessions will be located across three buildings including Yoko Ono Lennon Centre, 502 Teaching Hub and Rendall Building. You can find more information on the buildings and their location here:

<https://www.liverpool.ac.uk/media/livacuk/maps/UoLcampus.map.pdf>

Mountford Hall, based in the Guild of Students, will be the central hub of activity throughout the conference. It will be the venue for registration, lunch and refreshment breaks. It will also host the welcome reception and the poster sessions.

The ground-floor atrium and the (partially covered) outside space are ideal meeting points and they are bound to attract delegates even outside lunch and coffee breaks, ensuring maximum exposure for publishers.



During the conference, publishers can keep all display materials at their stands. Mountford Hall remains open between 8:00am – 5:00pm each day and is locked at all other times. If access is required outside of these times, please email the conference organising team on slsa2025@liverpool.ac.uk.

The conference team will be on site for the hours of the conference. We can provide limited secure storage for bags and other small items. Please let us know whether you will require such storage.

Publishers' Stands

Each stand will be allocated a designated space in Mountford Hall, Liverpool Guild of Students.



Each stand will consist of a 6ft trestle table and two chairs, along with a plain black tablecloth. Wifi access can be provided to the universities GuestNet services at no extra cost, which is available throughout the campus buildings.

Publishers stands will be allocated by the conference team, if you would like a stand with access to power, please indicate this in your communication with us. *Please note access to power is limited in the space.*

Each standard publishers' pack entitles you to two representatives in attendance at the conference. Each additional representative will incur a charge of £250.

If you would like the opportunity of exhibiting at the 2025 conference, please confirm your attendance by 21st February 2025.

Display Materials

It is possible for publishers to arrange for early deliveries of materials to be sent to the venue.

If you wish to do so, please mark materials to be delivered '**SLSA 2025, PUBLISHER DISPLAY MATERIALS**' and address them to:

Marketing Recruitment and Events Team
School of Law and Social Justice Building
Chatham Street
Liverpool L69 7ZR

All deliveries should be received by Thursday 10th April 2025.

If you decide to bring your display material on the first day of the conference (15th April 2025), unloading (and loading) can be carried out at Peach Street Car Park which is close to the venue. Please note this is only for loading and unloading, car spaces cannot be reserved.

Digital Adverts

All digital adverts need to be sent to slsa2025@liverpool.ac.uk by 14th March. Adverts should be sent in JPEG or PNG format, please ensure they are high quality format and are to the size requirements below:

Website/app – 1920 x 1280 pixels

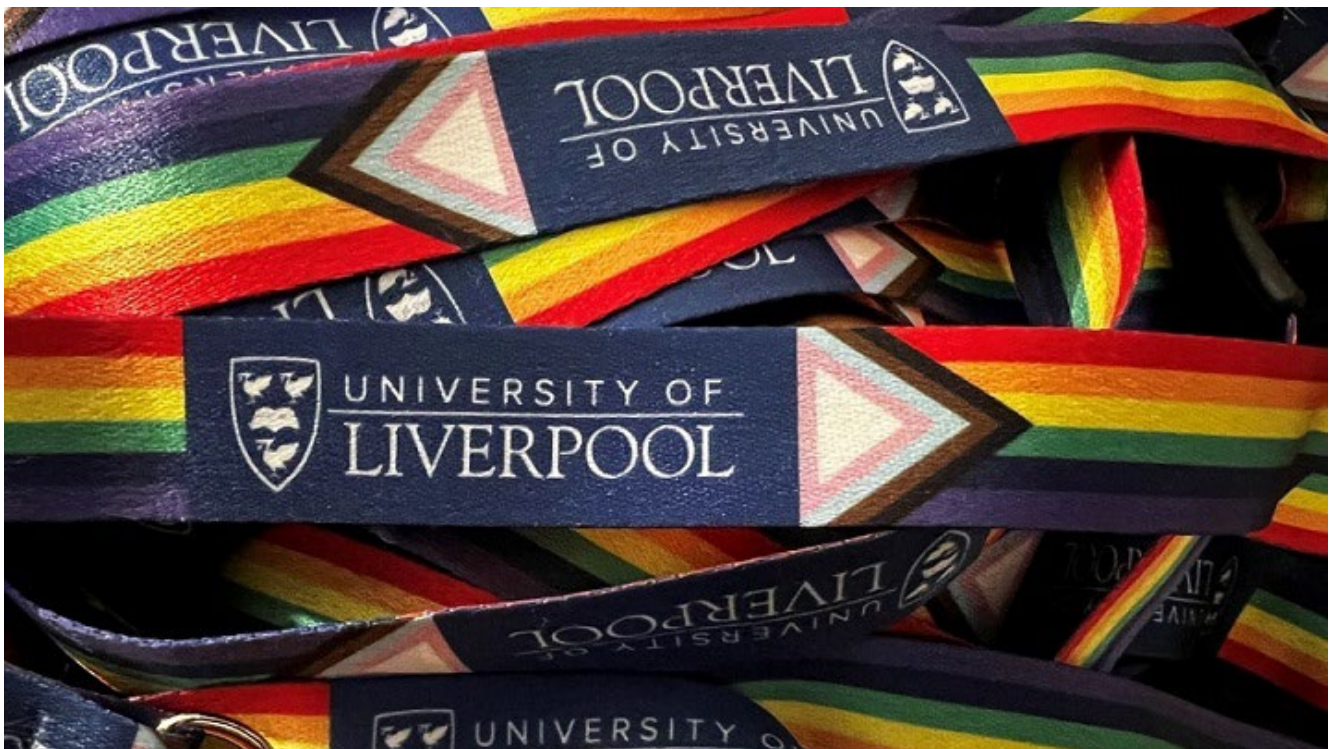
Digital Screens – pixels (portrait) and 1920 x 1080pixels (landscape)



Sponsorship

For those sponsoring streams and conference social events, please ensure you have sent any logos in JPEG or PNG format in the size of 1920x1280 pixels. Any physical promotional materials can be brought with representatives on the day or sent in advance, these should be delivered by Thursday 10th April 2025.

If you are sponsoring any conference items, these should be arranged by the sponsor and delivered to the University by Thursday 10th April 2025.



Invoicing and Customer Information

Please complete the customer information form and return it to slsa2025@liverpool.ac.uk by 21st February 2025, so that we can ensure you are invoiced promptly after the conference.

Conference Dinner and Drinks Reception Guests

Representatives of your organisation attending the conference (up to 2 persons per publisher) are invited to join us for the Drinks Reception on **Tuesday 15th April 2025** at **6:00pm**.

If you would like to attend the conference dinner on **Wednesday 16th April 2025 at 7:00pm**, please confirm up to 2 places by 5th March 2025, please note spaces are cannot be guaranteed unless confirmed, failure to attend the dinner without notice may result in additional charges.



Please confirm the names and any dietary requirements of representatives attending the Conference Dinner and/or the Drinks Reception by 5th March 2025. Please note that there is limited availability for both events and places will be secured on a first-come, first-served basis.

End of the Conference

Please ensure for any materials that will be returned back to your organisation that boxes are sealed and have all relevant return details attached to each box and/or item.

Collections should be made from:

School of Law and Social Justice Building
Chatham Street
Liverpool
L69 7ZR

The dates for collection are Tuesday 22nd April – Friday 25th April 2025 between the hours of 9am – 3pm.

Please note any items left after these dates will be disposed of as we cannot store items for a prolonged period.

CHECKLIST

21st February 2025

- Confirmation of your chosen package and sponsorship options
- Complete and attach Customer Information Sheet for invoicing

5th March

- Confirmation of attendance, names and dietary requirements for Conference dinner.

14th March

- Send your logo's and adverts for digital promotion

3rd April – 10th April

- Send materials, appropriately marked.

Full details of the conference can be found here: www.liverpool.ac.uk/law/slsa-2025/

For any queries please contact the conference team on: slsa2025@liverpool.ac.uk.

SLSA Publishers Liaison, Raza Saeed (Raza.Saeed@warwick.ac.uk).

Email: slsaexhibitors@gmail.com Tel: +44 (0)29 2087 5447.



We look forward to welcoming you to Liverpool